Use the MindBody Connect App to manage your appointments 24/7!

First, get the MindBody Connect APP – FREE – Google Play or App Store
1) Tap 'Let's get started'
2) Enter your email to get started - Use the email that's saved in your client account
3) Tap Next
4) Not Signed up yet?
5) Tap Sign UP
6) Create password *must be at least 8 characters, contain 1 number and 1 letter
7) Confirm password
8) Enter First Name & Last Name
9) Tap 'Sign Up'
10) By Tapping 'Sign Up', you agree to the MINDBODY terms & Privacy Policy
11) You will receive an activation email
12) Check your email to activate and sync your MindBody Accounts
13) Go to your email account
14) Open email, and click the activation link - A new window will open
15) Search 'Active Chiropractic'
16) Click on 'Active Chiropractic'
17) Enter in your password (Your MindBody password - not your Connect password)
18) Click Sync
19) Go back to your phone
20) Tap Browse - Your Name should be listed on the top
21) Tap Find a Business
22) Tap the * next to Company name to add to favorites

Requesting an Appointment with the MindBody Connect App
1) Once signed in & you have synced your accounts (MindBody & MindBody Connect APP)
2) Tap 'favorites' at the top of your screen
3) Tap 'Active Chiropractic'
4) Tap 'Schedule' – next to info almost mid screen
▢ It will give you a list of classes first - scroll down until you see Services
5) Tap 'View all services'
6) Select service you would like book
▢ Can tap the arrow in heading to close large lists
(a) Majority is A.R.T plus adjustment – you MUST have an Initial Consultation prior to any follow-up appointments
7) Tap 'Request a Date & Time'
8) Tap the Practitioner you would like to see
▢ Availability
(a) Orange is 'Available time'

(b)   White is ' Unavailable'

9)   Swipe to select next week view

10)   Tap 'Load availability'

11)   Tap time of day you want to request an appt for

12)   Select a specific time that is available in the time frame

13)   Tap ' Request Appointment'

This is an appointment Request – you have not booked this appointment until you receive an email stating that your appointment has been confirmed.

Cancelling an Appointment with the MindBody Connect App

1)   Once signed in

2)   Go to ' My schedule'

3)   Tap the appointment that you wish to cancel

4)   Tap 'Cancel' at the top of the page

        It asks 'Would you like to cancel this appointment?'

5)   Tap 'Yes, Cancel

Your appointment has now been cancelled