

## **Complete Concussion Management™ Registration Instructions**

You have a suspected Concussion and you are scheduled for an assessment through Complete Concussion Management™ with Active Chiropractic Family Health Centre. Upon booking your appointment, we need you to now complete the online Registration process prior to your scheduled appointment at the clinic.

### **Please follow the following instructions below:**

1. Visit ***network.completeconcussions.com/register***
2. Choose what type of patient you are: **a Returning Patient** or **a New Patient**. Please note, all Patients under the age of 18 years old must have a parent or guardian create an account for them. Click on the blue box labeled **"Get Started"**.
3. Enter all personal information that is required. Once finished click on **"Register Athlete"** (blue box at the bottom of the page)
4. On the next page confirm that your information is correct and select **"confirm"**. If your information is not correct, please contact tech support at [support@completeconcussions.com](mailto:support@completeconcussions.com)
5. Write down your account number on the next page and put it somewhere for safekeeping. Your account number **will also be sent to the email address you provided**. Do not lose this number! You will need to bring this account number to your scheduled appointment. When you arrive at the clinic, please give it to the Administrative Staff and they will ensure all information is correct.

Sincerely,

Dr. Elizabeth Radley-Walters DC  
And Active Chiropractic Family Health Centre