Final Report – 100+ Women Fund

Instructions: This report is intended for accountability to both the granting committee and our donors, providing transparency on how the funds were allocated. Please ensure thorough and accurate responses. Submit this report within 18-24 months (depending upon grant timeline allotted) following your Grant Agreement submission.

Please submit by email to 100women.givingthatgrows@gmail.com.

1. **Basic Organization Information**

a. Organization Name:	
b. Mailing Address:	
c. Telephone:	
d. Website:	
e. Charitable Registration Number:	

2. **Primary Contact Information**

a. Contact Name	
b. Title:	
c. Telephone:	
d. Email:	

3. **Organizational Updates**

a. **Organizational Changes** Have there been any updates to the organization's official name, vision, mission, mandate, main programs, services, or activities? If so, please describe.	
b. **Staffing** How many paid employees (full-time equivalents) does the organization have currently?	

c. Budget What is the organization's current annual budget?	
d. Financial Position Provide the accumulated surplus/deficit (please indicate deficit using a negative number) for the most recent fiscal year.	
e. Additional comments explaining the organization's financial situation, if applicable.	

4. **Project Impact and Details**

a. Grant Amount Received State the amount awarded by 100+ Women OV (up to $5,000).	
b. Project Overview Describe how this grant contributed to your organization's goals and development within the community, specifically for women and children. Include details on: ● The goals and objectives achieved. ● Outcomes that have been realized. ● Specific community impacts and benefits for women and children.	
Project Completion Date c. Provide the date of project completion (within 18-24 months of receiving the grant-	

depending on grant timeline allotted).	
d. Detailed Budget Breakdown Provide a **detailed** breakdown of all expenditures related to the project.	
e. **Participant Testimony and Visual Documentation** Please share testimonials (authorized with consent) from participants, staff, or other involved individuals, and include high-quality photos that may be shared on our website, social media, and with donors.	

5. **Additional Information and Reflection**

a. Supplementary Funding If other funding sources were used for this project, please list each funder and the amount received.	
b. **Project Successes** Briefly describe the most successful aspects of your project.	
c. Project Challenges and Learnings Describe any areas that did not go as planned and explain any adjustments you would make for future projects.	

d.Experience with 100+ Women OV Share your organization's experience working with our committee. Will you consider reapplying in the future? Include any suggestions for improving our grant processes.	

6. **Organizational Endorsement**

We would like to ensure the project continues to be endorsed by the organization. Please have the organization's Board Chair review the submission and then provide his/her name below as the Final Report endorser. By submitting this report, the Board Chair certifies that the information provided is accurate and endorses the reported use of funds from the 100+ Women OV grant.

Certification

The information provided in this Final Report is accurate to the best of my knowledge, and I support this project's budget summary for the 100+ Women of the Ottawa Valley Community Foundation Grant received.

Board Chair Name:	
Board Chair Title:	
Board Chair Telephone:	
Board Chair Email:	

Thank you for your commitment to transparency and for contributing to our shared goal of supporting impactful services for women and children in our community.