



PATIENT PANDEMIC GUIDELINES & PROCEDURES

1. Patients are to wait outside of the clinic and will be allowed access only during their scheduled appointment times. The doors will otherwise be locked.
2. Only patients with a scheduled appointment will be allowed access to the clinic at the time of their appointment. If someone has accompanied them, they will need to wait outside of the clinic. If you need to contact the clinic, please call (613-732-9215) or email (info@active-chiropractic.org), as unscheduled attendance at the clinic is not permitted at this time.
3. Patients should limit the number of items brought into the clinic to bare minimums (keys, card for payment, mask, assistive devices if required, possibly a coat/umbrella)
4. Patients will be required to review and sign a [specialized electronic consent](#) form emailed to them prior to their appointment that verifies the answer to all COVID-19 screening questions is NO. They will also be screened at the clinic entrance by staff using social distancing (2 meters apart at all times).
5. Patients should NOT wear gloves.
6. Patients will be required to use [hand sanitizer](#) on all areas of hands and wrist before entering the clinic.
7. Patients will be asked to bring and wear their own [mask](#) or one can be provided for them at a cost.
8. Patients are asked to pay by credit or debit TAP and receipts will be emailed (preferred) or printed to reduce contact.
9. Patients should try to avoid touching their faces during their appointments.
10. If patients need to cough or sneeze at any point, they are to advise the practitioner as soon as possible and direct it into a tissue or their sleeve at the elbow. They will then be required to sanitize again.
11. Unless it is an absolute emergency, we ask patients to refrain from using our washroom facilities.
12. Patients will be required to use [hand sanitizer](#) on all areas of hands and wrist before leaving the clinic